

Service Provider Equipment Specifications and Quality Management

Custodian: Strategic EH&S
Date approved: October 25, 2013

Purpose

This practice defines the Encana Canadian Division's minimum standards and expectations for Service Provider Equipment Specifications and Quality Management.

Overall Supplier Quality Management accountability at Encana Corporation resides with the Strategic planning, Supply Management, and Continuous Improvement group.

Definitions

Term	Definition
Contractor	A company Encana has selected to perform a service. The individual performing the service is specified (e.g., site representatives or site supervisors) as acting as an agent for Encana.
OCTG	Oil Country Tubular Goods
Service Provider	A company Encana has selected to perform a service without specifying the individuals who provide the service (e.g., Halliburton, Mullen Trucking, or Ensign Drilling).

Scope and application

This Practice applies to onshore activities only.

This Practice applies to all Encana Canadian Division staff and onsite service providers involved in early lifecycle well projects on Encana field worksites.

Primary Scope for early lifecycle wells has been identified to include:

- setting up, rigging in for hydraulic fracturing/stimulation operations
- conducting hydraulic fracturing/stimulation operations
- conducting initial flow-back operations (including well testing), and,
- well commissioning and initial production

Responsibilities of staff

Business and site leadership

- Ensure that service providers and suppliers involved in early-lifecycle wells are subjected to the requirements of Encana's [Supplier Quality Management Manual](#). The *Supplier Quality Management Manual* can only be used by service providers and supplier with a current signed contract with Encana.
- Ensure RFP requirements for Continuous Improvement are adhered to for:
 - Directional Drilling contractor RFPs
 - Frac services contractors RFPs
 - OCTG contractor RFPs
- Ensure Vendor Performance Control Plans are adhered to for:
 - Coiled Tubing contractors
 - Frac contractors
 - Production testing contractors
 - Wire Line contractors
- Ensure impacted service providers conform to any related requirements contained in Encana SARPs.

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EH&S personnel

- Assist the business in complying with this practice and all associated procedures.
- Provide assistance to the business regarding related risk assessments and applicable mitigating controls.
- Respond to questions or concerns relating to the interpretation of this practice and all associated procedures.
- Assist the business in determining when this practice applies.

Service Providers

- Ensure that if their activities fall under the requirements of the *Supplier Quality Management Manual*, that they meet the ongoing information and quality activities contained therein.

Disciplinary actions

Role	Description
Staff	Appropriate disciplinary action up to and including termination must be taken based on the severity of the violation and individual circumstances.

Regulations & reference material

Owner	Name
Encana specific	The Supplier Quality Management area of ECN contains numerous Supplier Quality Management documents that define Service Provider selection and management.

Change management

To ensure alignment with current regulations, corporate policy, and industrial best practices, Encana's Canadian Division Safety Practices will be collectively evaluated annually and those practices identified for review will be prioritized and revised. Regulatory changes, changes in best practice and incident investigations may command a shorter review cycle. To suggest changes or provide comments, please email CDEH&S@encana.com.

Record keeping

Please refer to the Encana Canadian Division EH&S [Records Management Practice](#).

Revision History

Rev	Description of Change	Date	Sign Off		
			Custodian	Reviewers	Approver
1.0	Creation	Oct. 25, 2013	Strategic EHS	T. Ferguson M. Sunstrum	B. Harrison